

# CLEC Care – Credit & Collection Policy

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Customer Education Package

# Purpose of Credit & Deposit Policy

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ESTABLISH  
CREDITWORTHINESS  
OF CLEC CUSTOMERS



PROTECT AT&T FROM  
POTENTIAL  
REVENUE LOSS



DEFINE DEPOSIT  
REQUIREMENTS AND  
REVIEW PROCESS

# Credit Application Requirements

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Completed credit application required before account setup



PSC/PUC certification required



Proof of tax-exempt status (if applicable)



Signed Interconnection Agreement required

Application must be signed

Submit via fax or email

Credit review determines rating and deposit requirements

## Submitting the Credit Application

# Deposits Overview

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USED WHEN CREDIT  
RISK IS IDENTIFIED



ACCOUNTS REVIEWED  
ROUTINELY



DEPOSITS MAY  
INCREASE, DECREASE,  
OR BE REFUNDED

# Accepted Deposit Methods

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Cash  
Deposit

Letter of  
Credit

Surety  
Bond

# Cash Deposit

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SENT TO ADDRESS  
SPECIFIED IN DEPOSIT  
LETTER



INTEREST ACCRUES PER  
APPLICABLE TARIFF

# Letter of Credit

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ISSUED BY FEDERALLY  
GUARANTEED FINANCIAL  
INSTITUTION



GUARANTEES A SPECIFIC  
AMOUNT FOR A DEFINED  
PERIOD



MUST USE AT&T  
REQUIRED FORM

# Surety Bond

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OBTAINED THROUGH  
AN INSURANCE AGENT



MUST BE ON AT&T  
REQUIRED FORM

# Deposit Submission Address

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AT&T Credit

1055 Lenox Park Blvd NE, 1st Floor

Attn: Sheryl Cotton

Atlanta, GA 30319